**Confirmation of Receipt of Money by Bank Transfer**

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Company/Partnership/Shop…………………………………………………………………………………………………………………………

By……………………………………………………………………………………………………………………………………………………………………
Related with the Company/Partnership/Shop as……………………………………………………………………………………….

Address:……………………………………………………………………………………………………………………………………………………...

…………………………………………………….…………………………………………. Postal Code………………………...……………………

The Company/Partnership/Shop hereby confirms the receipt of money from KMUTT by transfer to the saving account. The details of the bank account of the Company/Partnership/Shop…………………….

……………………….………………………………….……………. to which the money will be transferred are as follows:

1. Bank name:……………………………………………………………………………………………………………………….……………
2. Account name:………………………………………………………..………………. Branch………………………………………….

Saving account no………………………………………………………………………………….………………………………………..

1. Company/Partnership/Shop’s email address………………….……………………………………………………………..
2. Tax identification no…………………………………………………………………………………………………………………….....
3. Contact details of the finance/accounting officer of the Company/Partnership/Shop

Name:………………………………………………………………….…………………………………………………………………………….

Tel:........................................................................................................ Fax:……………………………………………….

Email address:…………………………………………………...……………………………………………………………………………

The Company/Partnership/Shop agrees to perform as required by KMUTT as follows:

1. The Company/Partnership/Shop will be responsible for any expense incurred by transfer of the money to the Company/Partnership/Shop at the rate specified by the bank.
2. The Company/Partnership/Shop will send receipts/tax invoice (if any) for payment for products and services to KMUTT within 3 working days from the date when the money has been transferred to the Company/Partnership/Shop’s account.

 ……………………………………………….

 (……………………..………………………)

Seal Affixed

 Manager/Authorized Signatory

Company/Partnership/Shop……………………………………

 Date:…………………………………

**Supporting documents**

1. Completed Confirmation of Receipt of Money by Bank Transfer
2. Copy of Certificate of Company/Partnership Registration or Certificate of Commercial Registration (in case of an ordinary person) affixed with the seal and signed for certification of true copy
3. Copy of personal ID card of the authorized person signed for certification of true copy
4. Copy of taxpayer ID card of the Company/Partnership/Shop
5. Copy of the first page of the passbook of savings account or statements of current account (This document will be kept by KMUTT as evidence of project participation and for reference of money transfer to the Company/Partnership/Shop’s account.)